



## **How to run the 50/50 at a St. Michael's sporting event**

### **Arrival**

You should arrive just before your assigned game starts as the tickets are sold during the game.

### **Tickets**

The tickets and container are on the cart with the hot dog machine and supplies, which should be in the kitchen upon your arrival.

(If the cart is not there, ask the person running the snack stand where the cart has been placed.)

You can ask anyone behind the snack stand or feel free to walk behind the counter and take it yourself.

### **Pricing**

The ticket cost is 1 for \$1 -- 5 for \$3 -- 10 for \$5

### **Process**

The tickets are sold during the first half of the game. One ticket goes in the jar and the matching ticket goes to the purchaser. The winning ticket is pulled from the jar and announced during half time.

If you feel that the tickets are really selling and you would like more time to sell, you can keep selling through the third quarter and announce the winner between the third and fourth quarters.

When you are finished selling, go in to the kitchen and count the total amount collected.

Pull half of the money and hold this for the winner. The other half (proceeds) should be processed as noted just below under proceeds.

### **Proceeds**

There will be an envelope in the cash box which you should place the proceeds in and mark the envelope / note as noted below.

The monies earned should be given to the individual behind the snack stand to place in the cash box.

If there is not an envelope in the box, please find a rubber band to secure the cash and write a note to insert inside the cash bundle for placement in the cash box.

The proceeds from the 50 / 50 sales are tracked annually.

The envelope / note should be marked 50 / 50 Proceeds and the game date / game designation, e.g., Boys JV / Girls Varsity, etc.